

### Guidelines for WWIN newsletter submissions

The Whatcom Watersheds Information Network (WWIN) distributes a monthly newsletter which includes information on new research findings, local and regional events, new funding opportunities, and other news related to marine and freshwater ecosystems, watersheds, and natural resource issues. The newsletter is distributed to over 300 individuals, agencies, nonprofits, and local businesses involved in water and natural resource science, management, conservation, and education. The newsletter is typically distributed on the third Friday of each month.

Do you have news or an event announcement that you'd like us to include in the WWIN newsletter? Submit a request by the end of business on the second Friday of the month!

We will consider all submissions and will include those meet the following criteria:

- Apolitical,
- Scientifically/technically sound (i.e. vetted or peer-reviewed information)
- Relevant to Whatcom County, and
- Consistent with WWIN's mission:

*WWIN's mission is to protect and restore our local waters and watersheds by supporting and enhancing information exchange, education, public involvement and engagement, and collaboration.*

To submit an item for consideration, please include:

**Image:**

Include a logo, photo, graphic

**Title:**

A few words

**Date and Location, if applicable:**

**Description:**

Less than 1,000 words. Feel free to include links to more information.

**Link:**

Website link to the event or resource

**Contact:**

Name, organization, and email/phone number if someone needs additional information

**Name and contact information of the person submitting the request, if different than the contact above:**

Please submit your newsletter item using this Google form <https://forms.gle/KS62371VPgfmHym8> by the end of business on the second Friday of the month!